

MINUTES
ORDINANCE DEVELOPMENT AND REVIEW SUBCOMMITTEE
Thursday, October 11, 2012 ▪ Special Meeting
Conference Room B, Audrey P. Beck Municipal Building

Members present: Denise Keane, Paul Shapiro, Bill Ryan
Others present: L. Painter, Director of Planning and Development; M. Ninteau, Director of Building and Housing Inspection; F. Raiola, Deputy Fire Marshal

Call to Order

Keane called the meeting to order at 7:35 a.m.

September 27, 2012 Minutes

Ryan MOVED, Shapiro SECONDED approval of the minutes as written. Motion was approved by Ryan and Shapiro.

Discussion on the Amendment to the Building and Fire Permit Fee Ordinances

Painter provided an overview of the proposed fee structure and distributed a revised ordinance containing changes requested at the last meeting. In response to concerns that the changes be revenue neutral, she distributed an analysis of building and fire fee revenues for the previous 15 months. During that time period, the total fire fees collected amounted to approximately 43% of the building permit fees collected. As such, the proposed combined building/fire permit fee would be revenue neutral.

Staff present also suggested a slight increase (approximately 5%) to all of the building fees. The purpose of this increase would be to fund new software for on-line permit applications and tracking of permits and inspections by various town departments.

Questions were raised regarding the applicability of the proposed fees to Storrs Center. Ninteau indicated that it was his understanding that the current fee structure only applies to Phases IA and 1B; permit fees for subsequent phases would be capped at \$12.00/\$1,000 of construction value.

Shapiro suggested adding a sentence to the end of Section 107-1 stating "The following fees shall apply unless otherwise stated by contract." Ryan seconded this motion.

After discussion, Shapiro withdrew the motion.

Shapiro MOVED, Ryan SECONDED approval of the building and fire fee ordinance as proposed by staff in the revised draft provided that the residential permit fee shall be changed to \$13.25, the commercial fee be changed to \$15.25 and the combined building and fire fee be changed to \$22.00. The motion was approved unanimously.

Members requested that the item be placed on the next council meeting agenda for the purpose of scheduling a public hearing.

Next Meeting/Future Agenda Items

No future meeting was scheduled. Members requested that an explanation of the applicability of the fee ordinance to the Storrs Center project be distributed via email with the caveat that if members need additional clarification on applicability to Storrs Center after reviewing the email, a future meeting would be scheduled.

Adjournment

The meeting was adjourned at approximately 8:15 am.

Respectfully submitted,
Linda M. Painter, AICP